

**FOR ADMINISTRATIVE USE ONLY**

Course Number \_\_\_\_\_ Advisor Signature: \_\_\_\_\_  
Approval Date: \_\_\_\_\_

**WORK PLAN PROPOSAL**

**I. BACKGROUND:**

Name: Tina Townsend School District: Silver Springs  
40 Carriage Rd, #2 Grade Level: Primary  
Silver Spring, WA 98910 Subject Taught: General Classroom  
Phone: 360/525-5777 Daytime Phone: 360/244-6556  
Email: ttownsend@silverado.net Faculty Advisor: M.A. Johnson

**Course Title:** Developing a First Grade Writing Curriculum  
**No Hours:** 60  
**Level:** WA Clock Hours **Discipline:** Language Arts

**II. COURSE DESCRIPTION:**

In a writing study group formed with my first grade team, I will read literature and develop my philosophy about teaching writing. From these studies, I will create a year-long writing curriculum map for my first grade classroom. I will align these to my district and state standards. I will create six model lessons for that curriculum map, implement them, and report on the outcomes of those first model lessons.

**III. GENERAL GOALS:**

- 1. Identify district and state standards for writing.
- 2. Through the reading of professional texts, I will become familiar with the authors' philosophies and strategies for teaching writing at the elementary level.
- 3. Engage in a first-grade team exploration of our mutual philosophies and develop my own philosophy as it grows from reading and discussion.
- 4. Develop a year-long guide, or curriculum map, for teaching writing in my first-grade classroom.

**IV. DETAILS OF LEARNING PLAN (57 hours)**

- 1. I will read the following books:
  - Calkins, Lucy, *Units of Study for Primary Writing: A Year-Long Curriculum*
  - Jacobs, Heidi Hays, *Mapping the Big Picture: Integrating Curriculum and Assessment K-12*
  - Ray, Katie Wood, *About the Authors: Writing Workshop with Our Youngest Writers*
- 2. I will conduct on-line research for writing resources and created an annotated bibliography.
- 3. I will keep a journal of each group discussion, and I will write 2-pages on each resource telling how the information will be useful in my curriculum development and delivery.
- 4. I will also write a bibliography of online resources that helped with my curriculum planning.

**V. LIST OF ASSIGNMENTS & ANTICIPATED DATES OF COMPLETION**

List of standards for writing at a first grade level for district and state	10/1
Two page description with commentary on each resource read	11/20
20 item Annotated Bibliography of on-line resources used	12/20
Year-long general outline, or curricular map, for a first grade writing program	2/15

**VI. SUMMARY OF WORK HOURS** (estimated hours I will spend on each phase)

Work Plan Proposal	(automatic)	3 hours
<u>Details of Learning Plan</u>		<u>57 hours</u>
<b>Total:</b>		<b>60 hours</b>

**VII. DISCLAIMER**

I have never received university credit or hours for the work I am submitting in this work plan.