



Group Collaboration – Registering

Additional Information:

- Group collaboration participants must register for the course at either the **400 or 500** level. Clock Hours, PDUs, CEUs, or Act 48 levels are not permitted.
- Groups are limited to **four (4)** total participants.
- Once the group leader has registered, a unique registration link will be emailed to each participant to register for the course under the designated group number.
- All group members **must register** using the **unique invitee link** established by the group leader's registration.
- The registration deadline is **two weeks** after the group leader has registered.
- Participants who miss the two-week deadline cannot join the group.
- If a group member **does not** receive an email inviting them to join the group:
 - Contact registrar@hol.edu and inform her that you (the member) have not received an invitation to join the group.
 - Include the group leader's name and course title.
- You may only participate in a group collaboration **three (3)** times per year calendar year.